



31722 Leeward Court
Avon Lake, OH 44012
www.smilesforsophieforever.org

Instructions to Financial Assistance Application

To apply for financial assistance from Smiles for Sophie Forever, please complete and submit the attached application along with the required accompanying documents. Subject to the availability of funds for grant, applications are reviewed by our Finance/Grant Committee approximately every two weeks. You will be contacted by Smiles for Sophie Forever following review of your application.

1. Any family with a child diagnosed with brain cancer prior to the child's 18th birthday is eligible for consideration. We consider applications received within six months of a child's death.
2. The applicant must be the parent or legal guardian of the diagnosed child and the primary caregiver of the child. A photocopy of the child's birth certificate or other evidence of parental or guardian status must be submitted with the application. Applicants must be U.S. residents.
3. The application must be accompanied by a signed letter from the child's treating physician on that physician's letterhead stating the child's full name, date of birth, diagnosis and date of last treatment provided.
4. All sections of the application must be completed and all accompanying documents must be submitted in order for our Finance/Grant Committee to review the request. Failure to provide complete information is a basis for denial of an application.
5. Assistance may be requested once during any 12 month period. Each request for assistance requires submission of a new application.
6. Please contact Shawn Green at 216-346-0913 or shawn@smilesforsophieforever.org if you have any questions concerning the application process.

After you complete the application, please send it and the required accompanying documents by e-mail or mail to:

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31722 Leeward Court
Avon Lake, OH 44012
shawn@smilesforsophieforever.org